



22<sup>nd</sup> January 2021

IT System changes

Dear Parents & Carers,

I hope this letter finds you well. Way back in September we decided that our IT system needed a long overdue refit, we then began the process of moving away from RM. Little did we know that in a matter of months we'd have another national lockdown with schools closed and staff, parents & pupils juggling remote learning and being totally reliant on IT. Along with several schools in Dudley that are moving away from RM, we have a scheduled switch over day next week. Our transition is taking place on Friday 29<sup>th</sup> January – a week today.

On this day the school will have intermittent IT capabilities at best and we have had to make the decision to pause all online learning for that day. The changeover is scheduled to be completed on the 29th and everything should return to normal by Monday 1<sup>st</sup> February. Please note:

For Friday 29<sup>th</sup> Jan only:

- We will have a temporary school phone number for emergencies – this will be communicated next week.
- There will be no remote learning available via Google Classroom for those children in school and those at home in year 1 - 6. Alternative activities for a “screen free” Friday will be sent out prior to switch over day via the class pages on the school website and via Google Classroom. Children in Nursery and Reception should be able to access Tapestry as usual.
- There will be no access to technical support via phone or email

From Monday 1<sup>st</sup> Feb:

- Our new school number will be - 01384 389900
- All pupil passwords for remote learning will, hopefully, have remained the same. We will be available to support any issues on Monday if they arise.
- Pupils will not have access to RM unify but will instead use a direct link to Google Classroom via the Google screen.
- Technical support will be available again.

Thank you for your understanding in this matter. As outlined before the decision to move from RM was made in the Autumn term and we are bound to the exit date we were given regardless of being in lockdown. Although there will be some initial disruption, the firm foundation that this upgrade gives us will allow the school to really move forward in providing a good education for our children.

Kind regards

Mr J Marshall

Headteacher